



Regency High School

COVID-19 Return to school guidance

Authorised by: Chair of Governors

Date: July 2020
Review Date: October 2020

Signed by:

A handwritten signature in black ink, appearing to be a stylized name, positioned above the 'Signed by:' text.

Date: 16.07.2020

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1. Explanation of this document

In order to reassure parents, pupils and staff and to meet Health & Safety requirements during the covid-19 pandemic, this document will outline the risk assessing processes that have been undertaken at Regency High School (RHS) and the resulting measures that will be put in place during a return of pupils to school from September 2020 and until further notice.

This document was written based on the latest government Guidance for full opening: special schools and other specialist settings, published 2nd July 2020.

This document can be regarded as an addendum to the service Health & Safety Policy and the staff handbook/code of conduct. This document seeks to give the guidance to staff and pupils on how to keep safe while in school and to prevent unnecessary risks by:

- minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges
- cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered
- ensuring good respiratory hygiene - promote the 'catch it, bin it, kill it' approach
- cleaning frequently touched surfaces often, using standard products, such as detergents and bleach
- minimising contact and mixing of people by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times)
- Where necessary, wearing appropriate PPE

The Governors of Regency High School have a legal responsibility to put measures in place to maintain a healthy and safe working environment for pupils, staff and all visitors.

The guidelines are not optional for staff. They are clear expectations that need to be put in place daily and in all the situations outlined until further notice.

This document will be reviewed weekly and any changes communicated to all.

2. Risk Assessing – General

All building spaces will have been risk assessed before opening the school. The risk assessment will determine the rationale for:

- grouping children together
- avoiding contact between groups
- arranging classrooms to maximise infection control measures
- staff maintaining distance from pupils and other staff

3. Risk Assessing – pupils

Any pupil who has a history of displaying the following, will require a personalised risk assessment created by the class teacher and assistant headteacher with the support from the Team Teach tutor:

- Spitting
- Displaying the need for physical restraint (extremely rare but significant)
- Expecting regular physical contact from others

All risk assessments for such pupils should have an interim measure in place which parents agree with, that, for Medical and Health reasons, parents need to agree to being contacted and come to collect their child when behaviour is putting others at risk or is escalating to the point of doing so.

If the risks are so high to others after measures are put in place, then a discussion should be had with the Headteacher as to what should happen next. This could be an interim decision for medical / health reasons to have a limited offer on site with work being sent home. Any social worker or other supporting agencies will need to be informed of this decision.

4. Prevention Measures

- Minimised contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.
- Ensuring that pupils, students, staff and other adults do not come into the setting if they have [coronavirus \(COVID-19\) symptoms](#), or have tested positive in the last 7 days, and ensuring anyone developing those symptoms during the day is sent home, are essential actions to reduce the risk and further drive down transmission of coronavirus (COVID-19).
- If anyone in school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home. They must be advised to follow '[Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 7 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.
- If a young person is awaiting collection, they should be moved, into the swimming pool reception area, where they can be isolated with appropriate adult supervision.
- If they need to go to the bathroom while waiting to be collected, they should use the outside bathroom. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else
- As is usual practice, in an emergency, the school will call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital. Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.

- Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household disinfectant after they have left to reduce the risk of passing the infection on to other people. See the [COVID-19: cleaning of non-healthcare settings guidance](#).

Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).

5. Reducing direct transmission

- Catch it, bin it, kill it – There will be a greater supply of tissues available on site and people should get into the habit of carrying some at all times.
- Shared spaces – each shared space will have a clear notice on each door specifying the total number of people permitted safely in the room at any given time. This is to be followed strictly by everyone.
- Timetabling and pupil movement – pupil movement around the building should be limited with staff moving to pupils as opposed to pupils moving. Pupils should remain together as the same group each day.
- Staggered movement across the school – group timetables and rotas will be organised to prevent unnecessary mixing and ensure social distancing.
- Corridors – scientific advice indicates that brief close contact when passing people in a corridor is very low risk for transmission purposes. Nonetheless, it is important with narrow corridors that movement around buildings is minimised and carefully managed.
- Visitors including parents will only be allowed into the building if their visit is strictly necessary. This will be regularly reviewed.

6. Minimised contact between individuals

- Minimising contacts and mixing between people reduces transmission of coronavirus (COVID-19). School staff and pupils must do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum.
- The overarching principle is to reduce the number of contacts between children and staff. This will be achieved through keeping groups “in ‘bubbles” and through maintaining distance between individuals.
- We recognise that maintaining distance or forming bubbles is particularly difficult in a special school, particularly given the need for staff to administer care support and provide therapies to the children and young people attending. However, the average number of pupils or students attending a special school is much lower than the average number in a mainstream school, and this in itself, will help to limit the number of contacts for any individual.

Points to consider and implement:

Classroom spaces will be arranged by class teachers to encourage social distancing.

- Due to the limited nature of the movement around school activities will be class based or outdoor based.
- Classes will be organised in bubbles
- Mixing and contact between class bubbles will be minimized
- If pupils need to leave the classroom environment for some reason, a member of staff must ensure pupils can keep mixing and contact with others to a minimum.
- All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of PPA, and specialist provision but all interactions and changes will be minimised wherever possible.
- Teachers will be allowed to have their PPA time at home.

7. Entry & exit to school

- Hand sanitising requirements will be put in place for all pupils and visitors entering the school. It is advisable that pupils, staff and visitors hand sanitise as they enter and leave the school.
- Temperature checking – any pupils or visitor who has a temperature at or over 37.8* should not be attending or allowed into the building. Parents and carers will be asked to sign a Home School agreement. Parents and carers will be asked to check their young person's temperature regularly. A pupil with a temperature at 37.8* or over will not be allowed into the building – home will be contacted to collect the pupil.
- Staff: When queuing to swipe in and out of school a distance gap must be maintained. It is the responsibility of staff to remind each other of social distancing and apply it wherever possible. No member of staff will take offence. On arrival staff will use the anti-bacterial gel and then proceed to wash their hands in their classrooms or toilet washbasins (making sure numbers in rooms are adhered to). On leaving the building staff must use the anti-bacterial gel and then wash hands when they get home.
- Transport: On arrival at school pupils will remain on transport until requested to disembark by a member of staff. A designated member of staff will be given the authority to carry this out. A designated group of RHS staff will fetch pupils so that personal assistants can remain on the vehicle, unless using a tailgate for wheelchairs. Staff pushing wheelchairs will need to wear gloves and then wipe the handles of the chair. Each time a new person comes into contact with the chair it will need wiping down.
- Vehicles will park in the designated bays in order of arrival.
- Everyone will enter the school through the main entrance where they will be reminded to keep social distance and use the anti-bacterial gel (washing hands at entry to classroom).
- At the end of the day vehicles will park in the designated bays. The bus order of arrival will be communicated to classes via Walkie Talkies. Pupils will be escorted by class staff to the transport. Pupils that are independent will not need to be escorted. Staff escorting pupils must be vigilant and ensure to keep the essential social distancing. Staff need to be vigilant when moving around school.
- Parents who transport their children will bring their child to the school door at an agreed time (and stay behind the 2m marker) NO PARENTS will be allowed into

the main entrance. At the end of the school day parents will collect their child from the swimming pool door and should expect delays as pupils are handed over. Parents MUST remain behind the 2m marker and it is parents' responsibility to maintain the social distance between each other whilst waiting. We cannot communicate with parents at this time and they will need to telephone school or email any concerns.

- Gathering at the gates and otherwise coming onto the site without an appointment is not allowed.

8. Activities inside the classroom

- Class teams need to remain with their class and within their classroom. The class teams may change due to staffing need. Pupils will not be able to move around school and access other lessons e.g.: science, art, music, soft play, etc. freely. All movements out of class will be part of a well-planned timetable.
- Lunch-will take place within the classroom. One member of staff with gloves will need to distribute the meals and the cutlery to pupils to reduce contact. Lunchtimes will be extended to ensure staff have a break and a rota for duties will be produced.
- Snack time – pupils will have snack time in their class. All fruit must be thoroughly washed in the classroom before pupils eat it.
- If classes do access the outdoors they need to ensure this is planned in the whole school timetable so as to reduce social interaction.
- The Recovery Curriculum will be used by all class groups.
- Pupils may be experiencing a variety of emotions in response to the coronavirus (COVID-19) outbreak such as anxiety, stress or low mood. This may particularly be the case for vulnerable children, including those with complex needs. It is important to contextualise these feelings as normal responses to an abnormal situation. The Recovery curriculum will have a focus on pupils' health and wellbeing.
- Shared resources within the classroom must be kept to a minimum and wiped regularly e.g.: scissors, pens. Classrooms will need to have many resources put away so that children cannot independently access resources without staff knowledge.

In all learning situations, pupils and staff should be hand washing before and afterwards if any shared equipment is used.

9. Activities outside the classroom

All activities outside the classroom will need to be kept to an absolute minimum and where outdoor activities take place they need to be part of a whole school timetable.

- When staff enter a room with a sink e.g.: staff room, they should wash their hands before touching anything e.g.: fridge handle or kettle handle. Rooms where there isn't a sink, they should refrain from touching anything e.g.: an office space.
- Playtimes will be staggered and a timetable will be produced. Staff to ensure social distance is adhered to.
- Use of other spaces e.g.: soft play, MSR, swimming pool, will not be allowed initially as we need to limit movement around school and we need to ensure that we can clean the areas effectively. This will be regularly reviewed.
- Pupils will need to be escorted to the toilet and made to wash hands as well as when they re-enter the classroom.
- Outside resources e.g.: swings – if classes access the outside (and this is encouraged) any resources need to be wiped down after use and any activities must be mindful of social distancing for pupils and staff. On return to the classroom hands must be washed.
- Assemblies will not take place at RHS until further notice.
- Productions will not take place at RHS until further notice. We will review this at October half term.

Some pupils will need specific help and preparation for the changes to routine that these measures will involve, so staff should plan to meet these needs.

Specialists, therapists, other support staff should provide interventions as usual. Supply staff can move between settings. They should ensure they minimise contact and maintain as much distance as possible from other staff.

10. Items that come from home

- Pupils can bring packed lunches in.
- Pupils will all need to bring their own drinks bottle.
- No pens, pencil cases, toys, etc. should be sent in – they will not be allowed into classrooms.
- Mobile phones will be dropped into a container in the classroom.
- Spare clothes, pads etc. will need to be sent in a bag.
- School will communicate with parents using Home-School diaries where necessary. Home- School communication via telephone will be encouraged.

11. Routines

Re-establishing routines and expectations is essential. Our pupils need structure and clear expectations that are re-enforced through our positive relationships with them.

- Uniform, children will be expected to wear uniform, however if the transition back to school life is easier without uniform we will be flexible, unless what they wear poses a H&S risk.
- Lessons will be properly planned and delivered.
- It is very important that we do not forget the SEND and other needs of our learners. These needs will continue to be met as normal, in lessons and through the intervention and support they would usually receive.
- Pupils are likely to be highly affected by the coronavirus outbreak. They might be anxious and this anxiety could display itself in a variety of ways through their behaviour and / or their ability to engage with others. Staff need to be mindful of this and enable discussion and conversation about the coronavirus situation.

The routines that we will have to establish will not be like the routines the pupils are used to so this will be communicated at the appropriate level to pupils and families prior to returning.

Catering

The school kitchen will be fully open from the start of the autumn term and normal legal requirements will apply about provision of food to all pupils who want it, including for those eligible for benefits-related free school meals.

The school catering service will comply with the [guidance for food businesses on coronavirus \(COVID-19\)](#).

12. Resources

It is recommended that staff and pupils have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared within the bubble; these should be cleaned regularly, along with all frequently touched surfaces. Resources that are shared between classes or bubbles, such as sports, art and science equipment should be cleaned frequently and always between bubbles, or rotated to allow them to be left unused for a period of 48 hours (72 hours for plastics) between use by different bubbles.

- Any resources from outside of the classroom will need to be sourced before pupils arrive and with a regard to social distancing. When staff bring a resource into the classroom, if it can be wiped it should be. Staff should also wash their hands when handling a resource.
- Staff should try and use resources we have in school and not bring in from home to reduce contamination.
- Outdoor playground equipment should be more frequently cleaned. It is still recommended that children and young people limit the amount of equipment they bring into the setting each day, to essentials such as lunch boxes, hats, coats, books, and mobile phones. Bags are allowed. Similar rules on hand cleaning, cleaning of the resources and rotation should apply to these resources.
- Telephones – in offices and classrooms should only be used by the person whose phone it is. In classrooms one person should be nominated to use the telephone in the day and this will need to be wiped at the end of the day. Everyone should wipe down their telephone before going home.
- Deliveries – any deliveries will be left for 72 hours before boxes are opened and items distributed.
- Post must be opened and hands washed immediately.

13. Visits, trips and use of the minibuses

In the autumn term, non-overnight domestic educational visits can take place. These trips should include any trips or placements connected with a pupil or student's preparation for adulthood (for example workplace visits, travel training etc.). This should be done in line with protective measures, such as keeping children within their consistent group, and the coronavirus (COVID-19) secure measures in place at the destination.

The school can also make use of outdoor spaces in the local area to support delivery of the curriculum. As normal, the class teacher will undertake full and thorough risk assessments in relation to all educational visits to ensure they can be done safely. As part of this risk assessment, the class teacher will need to consider what control measures need to be used and ensure they are aware of wider advice on visiting indoor and outdoor venues.

14. Cleaning & general hygiene

Every day, cleaners will clean surfaces regularly touched by people. Particular attention will be paid to door handles and stair rails and computer keyboards, mice and telephones, as part of their general cleaning. Any issues with cleaning should be sent to the headteacher via email.

- Staff during the day need to use the antibacterial spray to wipe down surface and resources at regular intervals including, after a task, before eating, after eating.
- Pupils and staff – will need to stop for regular hand washing, especially when entering the classroom, after the toilet, before eating and before going home.
- Plates, cutlery, cups and glasses - staff need to take even greater responsibility for the crockery and cutlery they use during the day. Staff should not leave anything lying around that they have used. Everything is to be washed and put away at the earliest possible convenience or placed straight into the dishwasher so that a minimal number of other people have to touch the plate, cup, glass, etc.

There is plenty of antibacterial hand-wash, soap, spray, paper towels, toilet roll, gloves and aprons. There is absolutely no reason to hoard these items in classrooms. These items will be kept in a central locality so we can make sure we can reorder in plenty of time.

By the end of the summer term, Public Health England will publish revised guidance for cleaning non-healthcare settings to advise on general cleaning required in addition to the current advice on [COVID-19: cleaning non-healthcare settings guidance](#).

15. PPE

The public health guidance states that majority of staff in education, will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain distance from others. PPE is only needed in a very small number of cases:

- Children, young people and learners whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way;
- PPE should be worn if a distance of 2 metres cannot be maintained from any child, young person or other learner displaying coronavirus symptoms

The school has full PPE available in the school reception area.

- If anyone presents with COVID-19 symptoms they must go immediately to the swimming pool reception area with staff supervision from a safe distance. SLT should be contacted immediately. Parents will need to collect pupil immediately and be tested. Headteacher will follow DfE COVID-19 protocols.
- Staff who feel more confident wearing gloves can, however touching your face with gloves is the same as your hand. Handwashing is the best way to reduce spread as well as limited touching your face.
- Nails need to be kept short to enable thorough handwashing.
- Personal care – gloves and aprons need to be worn and although we have been told that face masks aren't required, any staff wanting to wear masks and face shields will have them provided for school use.

16. Meetings & communication

- Meetings should continue to be held virtually every time this is possible.
- Teachers need to maintain contact with families through home school books, telephone, or email.
- Parents will not be allowed to talk to staff directly unless prior permission has been made by Headteacher or Deputy Headteacher and the social distancing is applied.
- New pupils - September 2020 starters will receive virtual transition information including a video and booklets. Families are invited for a social distancing meet and greet meeting in the school boardroom.
- Leavers - All families of leavers by July 2020 will have been spoken to individually.

17. Child protection & safeguarding

- The protection of children remains our number one priority and our policy remains. All staff have a responsibility for safeguarding and must adhere to the policy.
- We will continue to carry out the same rigour for families remaining at home as well as the pupils that have returned.

18. Home visits, attending external meetings

- Home visits can only take place if absolutely necessary. Home visits will need to be cleared by the School Designated Safeguarding Lead.

19. Staff well-being, meetings and communications

As a staff team, our wellbeing matters now more than ever. We need to support each other come to terms with the 'new normal' that we could be living with for some time. Some staff will be extremely anxious and we all need to be alert to this, listen and be supportive.

- Line Management should focus as much on staff wellbeing as service functions.
- Staff briefings need to be conducted online or in an appropriate space to enable safe distancing between staff. Briefings will be as much about staff wellbeing and listening as service functions.
- Emails will be a key way of communicating to site staff, admin etc.
- Illness – if you are scheduled to work in the building and become ill you must follow the normal procedures for reporting absence. If you are not scheduled to work in the building but become ill you still need to report in the normal manner.
- Teachers will be allowed to complete the 10% of planning and preparation time at home.

20. NHS Test and Trace process

Staff members and parents and carers will need to be ready and willing to:

- book a test if they are displaying symptoms - staff and pupils must not come into the setting if they have symptoms, and must be sent home to self-isolate if they develop them when at the setting - all children and young people can be tested.
- provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)

Testing

Anyone who displays symptoms of COVID-19 can and should get a test. Tests can be booked online through the [NHS website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

The employer referral portal allows RHS to refer essential workers who are self-isolating either because they or member(s) of their household have coronavirus symptoms, for testing. This is a secure portal for employers to use to upload the full list of names and contact details of self-isolating essential workers.

If referred through this portal, essential workers will receive a text message with a unique invitation code to book a test for themselves (if symptomatic) or their symptomatic household member(s) at a regional testing site. Please note that testing is most effective within 3 days of symptoms developing.

Please contact the school Headteacher or Deputy Headteacher if you would like a referral to be made by the school.

By the autumn term, the government will also provide the school with a small number of home testing kits that they can give directly to parents/carers collecting a child or young person who has developed symptoms at their setting, or staff who have developed symptoms at work, where they think providing one will significantly increase the likelihood of them getting tested. Advice will be provided alongside these kits.

Parents and staff should inform the school immediately of the results of a test:

- if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating (they could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better - other members of their household can stop self-isolating)

- if someone tests positive, they should follow the [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#) and must self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell or taste (this is because a cough or anosmia can last for several weeks once the infection has gone - the 7-day period starts from the day when they first became ill - if they still have a high temperature, they should keep self-isolating until their temperature returns to normal, and other members of their household should continue self-isolating for the full 14 days)

21. Management of confirmed cases of coronavirus (COVID-19 in school)

The school senior leadership team will take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19).

The local health protection team will be contacted. This team will also contact the school directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace.

The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.

The health protection team will work with school in this situation to guide us through the actions to take. Based on the advice from the health protection team, the school must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:

- direct close contacts - face to face contact with a case for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin to skin)
- proximity contacts - extended close contact (within 1-2 metres for more than 15 minutes) with a case
- travelling in a small vehicle, like a car, with an infected person

The health protection team will provide definitive advice on who must be sent home. To support them in doing so, the school will keep a record of pupils and staff in each group, and any close contact that takes places between children and staff in different groups. This should be a proportionate recording process.

A template letter will be send to parents and staff where needed. The names of people with coronavirus (COVID-19) will not be shared unless essential to protect others.

Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow '[Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)'. They should get a test, and:

- if the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period - this is because they could still develop the coronavirus (COVID-19) within the remaining days
- if the test result is positive, they should inform their setting immediately, and must isolate for at least 7 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period) - their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following '[Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)'

Schools should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation.

Further guidance is available on [testing and tracing for coronavirus \(COVID-19\)](#).

22. Containing any outbreak by following local health protection team advice

If the school has 2 or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, may have an outbreak, and will continue to work with the local health protection team who will be able to advise if additional action is required.

In some cases, health protection teams may recommend that a larger number of other pupils self-isolate at home as a precautionary measure – perhaps the whole site or year group.

In consultation with the local Director of Public Health, where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will first focus on the person's class, followed by their year group, then the whole school if necessary, in line with routine public health outbreak control practice.

23. Pupils remaining at home

In March when the coronavirus (COVID-19) outbreak was increasing we made clear no parent would be penalised or sanctioned for their child's non-attendance at their education setting.

Now the circumstances have changed, it is vital for all children to return to their education setting to minimise, as far as possible, the longer-term impact of the pandemic on children's education, wellbeing and wider development.

Missing out on more time in the classroom risks pupils or students falling further behind. Attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on attendance will apply, including:

- parents' duty to ensure that their child attends regularly where the child is a registered pupil at school.
- School's responsibilities to record attendance and follow up absence

- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

Where a pupil is unable to attend school because they are complying with clinical or public health advice, the class teacher will contact the family on a weekly basis and advise on home school activities.

Where a pupil is not able to attend school for this reason absence will not be penalised.